

Master Brewer's Association of Americas – District St. Louis

District Technical Committee Chair, Duties and responsibilities

The District Technical Chair is an appointed standing committee position by the District Executive Board and is a member of the Executive Board. The chair of this committee is responsible for the following:

- Organization and meetings of the Technical Committee. These meetings are used to develop an understanding of overall member interest in topics relating to the Brewing industry. Potential speakers should be discussed and technical committee members may be asked to contact speakers concerning upcoming meeting needs.
- The Chair must approve the Technical Program topics for all meetings beginning in October and ending in April each year.
- Each speaker is contacted and asked to give a Technical Presentation in their field of expertise. It should be noted that the presentations are to last 25-40 min. with 5 min. allowed for questions and answers.
- The chair must ensure that all presentations are professional and well organized. They are to contact the speaker well in advance of the meeting date and ensure that all A/V needs or other presentation material needs are known. Speakers must be informed that the presentation must present the technical information associated with the subject. In no instance should these presentations be used as a “Sales Pitch” platform.
- If A/V equipment is required by the speaker, the chair must notify the Social Chair to ensure said equipment is available at the time of the meeting.
- The chair must attend monthly MBAA Board Meetings and present updates on upcoming technical speakers and topics. All potential subjects for technical presentations should be discussed with the board.
- At each month's MBAA meeting, the chair must give a Technical Committee Report summarizing this group's activities and recognize past and future speakers. Members of the Technical Committee should also be recognized for their participation.
- The chair must introduce each technical speaker at the meeting. They must also “Thank” the speaker for the presentation and present them with a MBAA – District St. Louis appreciation gift.